



Request for Revisions

1) INVESTIGATOR AND STUDY INFORMATION:

Project Title: _____

Assigned Protocol #: _____

Principal Investigator Name: _____

Telephone contact: _____

Email Address: _____

2) TYPE OF CHANGE REQUESTED (Check all that apply):

- Change in Principal Investigator
Include a summary of changes.
- Protocol revision
Include summary of changes/marked copy of existing protocol and copy of final revised protocol.
- Administrative/Clarification letter revisions
Include a summary of changes.
- Informed consent document revision
Include a copy of document indicating changes (tracked or handwritten changes for minor revisions).
- New or additional informed consent document
Include a copy of new additional informed consent document.
- Recruitment/study informational material revisions
Include a summary of changes/marked copy of existing material and copy of final revised material.
- New or additional recruitment/study informational material
Include a copy of new or additional material.
- Requests for approval of translated documents
 - a) Include copy of translated documents with most current HIRB-approved English version.
 - b) Include affidavit or certification of accuracy from the translator.
 - c) Include copy of the translated document. For consent forms, ensure document is in MS Word or PDF format.
- Other revised items requiring review (Please, describe in the text box below)